



School Safety Drill Record 2023-2024

School Name: Colins Elementary

Fire Drills

(reasonably spaced; 3 of the 5 must be held by Dec. 1st)

Conducted by: Meghan Ciacchella	Date: 09/27/23	Time: 1:00
Conducted by: Meghan Ciacchella	Date: 10/24/23	Time: 9:30
Conducted by: Meghan Ciacchella	Date: 11/16/23	Time: 2:00
Conducted by: Meghan Ciacchella	Date: 02/26/24	Time: 10:00
Conducted by: Meghan Ciacchella	Date: 03/14/24	Time: 10:35

Tornado Safety Drill

(one shall occur in March)

Conducted by: Meghan Ciacchella	Date: 09/26/23	Time: 2:00
Conducted by: Meghan Ciacchella	Date: 03/20/24	Time: 1:00

Lock Down or Shelter-in-Place Drill

(reasonably spaced; at least 1 before Dec. 1st and 1 after Jan. 1st)

Conducted by: Meghan Ciacchella/James Berlin	Date: 11/28/23	Time: 1:00
Conducted by: Meghan Ciacchella/Michelle Oakie	Date: 12/12/23	Time: 12:15
Conducted by: Meghan Ciacchella/Michelle Oakie	Date: 01/12/24	Time: 9:00

NOTE: one of the 10 drills listed above must occur during a lunch, recess or other period when a significant number of students are gathered but not in the classroom.

Meghan Ciacchella

Meghan Ciacchella

Principal's Signature

Printed Name